

Pacific Coast Association of Collegiate Registrars and Admissions Officers

Twenty-Eighth Conference — November 7, 8, 9, 10, 1954

Phoenix, Arizona

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OFFICE OF THE NEWS "PUTER-OUTER"

Conference Headquarters

August 13, 1954

Dear Friend:

From the outside looking in, it appears to take a lot of planning and preparation to handle the hordes of people who will arrive at our conference in November, but from past experience we know that the P.C.A.C.R.A.O. has always done a fine job. There are even no reasons to believe this meeting in Arizona will not excel all other meetings!

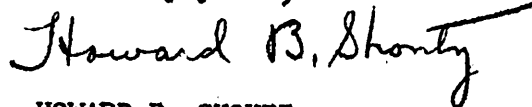
There is, however, just one little detail which has not yet been arranged, and that is assembling information for the Conference Newsletter. This means that the material will have to be gathered, sorted, reproduced, and distributed. If we are to do this task the way I know you would like to have it done, we are going to need your help.

HERE'S WHAT YOU CAN DO — Jot down a few newsy items about yourself and about your friends. Give us any kind of information that will make for a better Newsletter. Then drop this information in the mail addressed to:

HOWARD B. SHONTZ
Registrar
University of California
Davis, California

Let's send in all the news contributions possible, so that we may keep members of our organization well informed. We do, as you probably know, have the reputation of being the most active and best spirited group in the American Association.

Sincerely yours,



HOWARD B. SHONTZ
Registrar